

## **Tender Notice**

**No. ISL/ADMN/873/05/2016  
GOVT. OF INDIA  
HIGH COMMISSION OF INDIA  
ISLAMABAD, PAKISTAN**

**Date: 13/06/2016**

### **PRESS NOTICE**

The Head of Chancery, High Commission of India Islamabad on behalf of the President of India invites sealed bids from Reputed gardening and horticulture firms / contractors in Pakistan for the work **“Removal of old and damaged grass, preparation of lawn, supply and installation of Bermuda grass for an area of approximately 10,000 sft”** at the High Commission of India, G-5, Diplomatic Enclave Islamabad, Pakistan.

The bidding document can be downloaded directly from the High Commission of India, Islamabad website [www.india.org.pk](http://www.india.org.pk) or <http://eprocure.gov.in>. The last date of receipt of bid in the prescribed format with all enclosures and supporting documents in the office of Head of Chancery (HOC), High Commission of India, G-5, Diplomatic Enclave, Islamabad will be on the 27/06/2016 up to 3 p.m.

**Tel:** 0092-51-2833263, 0092-51-2833274

**Email:** hoc.islamabad@mea.gov.in

**F. NO. ISL/ADMN/873/05/2016  
GOVT. OF INDIA  
HIGH COMMISSION OF INDIA  
ISLAMABAD, PAKISTAN**

**INVITATION TO TENDER**

The Head of Chancery, High Commission of India Islamabad on behalf of the President of India invites sealed bids from Reputed gardening and horticulture firms / contractors in Pakistan for the work of following description at the High Commission of India, G-5, Diplomatic Enclave Islamabad, Pakistan.

**Description of Work** Removal of old and damaged grass, preparation of lawn, supply and installation of Bermuda grass for an area of approximately 10,000 sft at the High Commission of India, G-5, Diplomatic Enclave Islamabad, Pakistan.

**Time Schedule:** 01 Months

**Earnest Money Deposit:** 20,000 PKR

**Tenders to be addressed to:** The Head of Chancery, High Commission of India, G-5, Diplomatic Enclave, Islamabad (Pakistan).

**Last Date of Submission :** 27/06/2016 up to 3.00 PM

**Place of Receipt of Tender :** High Commission of India Islamabad Pakistan

**Date of Opening of Tender :** 28/06/16 at 5.00 PM.

**Tender Processing Fees:** 1000 PKR. / (Non-Refundable)

**Bid to remain valid:** 90 days from the date of opening of the Tender.

2. Interested Bidders may obtain further information from the Head of Chancery, High Commission of India at Islamabad.

3. The bidding document can be downloaded directly from the High Commission of India, Islamabad website [www.india.org.pk](http://www.india.org.pk) or <http://eprocure.gov.in>. The Bid must be enclosed in sealed envelopes. The Tender processing fees and the EMD as indicated above must also be enclosed in the above envelope containing bid. The bids must reach this office on or before last date of submission.

4. Bid(s) will be opened on 28/06/2016 at 5.00.PM in the High Commission of India, G-5, Diplomatic Enclave, Islamabad in the presence of the tenderer(s) or their authorized representative(s) who are present.

5. The High Commission of India reserves the right to accept or reject any or all tenders either in part or in full without assigning any reasons thereof.

6. This INVITATION TO TENDER will form part of the Tender Documents

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## **INSTRUCTIONS TO TENDERER**

### **1. Eligibility Criteria:**

The Agencies/contractors that fulfill the following requirements shall be eligible to apply. All documents required in support of eligibility along with Tender Document Fee and EMD shall constitute the bid and will be submitted as such.

- i) Experience :** The tenderer should have an experience of at least three(03) years in landscaping and horticulture, etc.
- ii)** The Tenderer should have service facilities and staff in Islamabad required to fulfill the requirements of the contract.
- iii)** The bid of any tenderer(s) who has not complied with one or more of the conditions of eligibility criteria are liable to be summarily rejected.

### **2. Earnest Money Deposit**

The bidder shall be required to deposit the earnest money (EMD) for an amount of PKR 20,000 (refundable) by way of demand draft made in favor of High Commission of India, Islamabad.

The Earnest Money Deposit may be forfeited:

- (a) If a Bidder withdraws, modifies, revises, deviates, its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- (b) In case of a successful Bidder, if the Bidder fails to furnish order acceptance within 14 days.

The EMD should be valid for a period of 90 days from date of opening of tenders.

The Client is not liable to pay any interest on such an amount submitted as EMD.

The demand drafts for earnest money deposit & tender processing fee must be enclosed in the envelope containing bid. Any bid without the demand drafts of earnest money deposit and tender processing fee will to be rejected.

After the award of contract to the successful tenderer, the earnest money deposit of all other Bidders shall be returned within 30 days.

### **3. Tender Processing Fee**

The Tender Processing fee is PKR 1,000

The Tender Processing Fee is non refundable and is payable in the form of a demand draft drawn in favour of "High Commission of India, Islamabad "

The Tender Processing Fee must be enclosed in the Bid Package .failing which the bid will be rejected.

### **4. Warranty / Guarantee:**

The tender must be quoted with a minimum 1years warranty on grass and from the date of the practical completion against the defect of any workmanship and poor quality.

### **5. Payment**

Payment of the total order value shall be released against completion of the work subject to the inspection by the Purchaser.

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